

**Bay Point Property Owners
Association Inc.
2017 Annual Member's Meeting Minutes
November 18,2017 at Calhoun County Public Library (Library's Meeting
Room) 200 Mahan, Port Lavaca, Texas 77979**

1. Call to Order: President Frank called the meeting to order.

Meeting Opened at 10:11AM by President Frank Anzaldua

Board members were in attendance:– Frank Anzaldua - President , Mikko Jaaskelainen - Vice-President, Karen Haws - Treasurer, Mokkarala Prakash – Secretary, Sheryl Ayres – Director of Board

In attendance: Hashmat Khan, Ellie Anzaldua, Mark Haws, Mr. & Mrs. Busby, Mr. Ali

2. Establish Quorum: There were seven members present and thirteen proxies for quorum. Three of the thirteen were for quorum only. Requirement for the meeting is 9 members/proxies. The secretary announced that there was a quorum which made the meeting a formal meeting.

Proof of Notice of Meeting: Frank explained the notice of meeting was sent to all members by mail and e-mail. Frank provided the three documents (hard copy) to the secretary –Meeting notice, proxy statement, and agenda.

4. Review and approval of Minutes: Meeting minutes dated Dec. 16, 2016 were sent by email to all board members. Motion to approve was made by Mikko and Sheryl seconded them. Minutes approved unanimously.

5. Election of Directors: There are no new nominations for any position of Directors. Karen made the motion to extend the current executive board for the next year and Mark Haws seconded it. All the positions of Directors have been re-elected unanimously.

6. Announce Election Results: Frank announced that the results of the election as the following: Frank Anzaldua - President , Mikko Jaaskelainen - Vice-President, Karen Haws - Treasurer, Mokkarala Prakash – Secretary, Sheryl Ayres – Director of Board.

7. Executive Session (Closed Session):

- Dues, Non-payment – currently three property owners dues are past due and liens are active on them.

- Process for dues is the following: 30 days after due date letter (Feb 10), 60 days certified letter, and after 90 days lien on the property

8. Bay Point Pier - Bulkhead/Contractors/Landscaping:

1. Hurricane Harvey has destroyed the pier/bulkhead for use by property owners. Frank has sent out bids for reconstruction. D & P Coastal Marine (Acuna) Construction, LLC's bid is affordable out of the two bids. Cost for the bulkhead is \$18,265 and the pier is \$27,899.80. Motion to spend a maximum of \$48,000 was made by Ellie and seconded by Don Busby. The motion was passed unanimously.
2. Architectural Committee will set up a 5-point based review system for the general contractors. A unanimous resolution was passed to keep such a document available for the property owner's use.
3. Mikko made a motion to spend \$6,000 for Landscaping common area and Shirley seconded it. Motion carried unanimously.

9. Budget:

Karen discussed 2017 budget details and proposed budget for 2018. A motion to approve the budget was made (by Ms. Busby and seconded by Prakash) and the motion passed unanimously.

10. Adjournment: Meeting was adjourned at 12:23PM.